



Notification: IDP Notice

Date:

Name:

Date of Birth:

Setting: **Risca Primary School**

Dear Parent / Guardian

As you are aware, the Welsh Government are transforming expectations, experiences and outcomes for children and young people with additional learning needs (ALN), and we refer you to the Additional Learning Needs and Education Tribunal (Wales) Act 2018 (the Act). To do this they have developed the ALN transformation programme. The new system will improve the planning and delivery of support for learners from 0 to 25, placing learners' needs, views and wishes at the heart of the process. Your child, from the date of this letter, will move to the new ALN system.

Following consideration of the progress of your child, and after taking into account advice and information from relevant professionals, it has been determined that your child has identified additional learning needs (ALN) within the meaning of the Act. The ALN calls for Additional Learning Provision (ALP). This will be outlined in an individual development plan (IDP).

We will now hold a person-centred planning meeting to develop the IDP. We will draft the IDP together and share a copy with you and your child. The IDP process will take up to 35 school days.

You and your child will have the opportunity to comment on the completed draft IDP and raise any concerns that you may have.

We will maintain the IDP and review it at least annually. However, you are free to contact us at any time to discuss your child's progress. Our school and local authority web pages also have information designed to assist you.

We will contact you shortly to make all necessary arrangements.

If you would like to discuss any aspect of the process, please contact Mrs K Skellam on 01633 612429 or rispa@caerphilly.gov.uk

Yours sincerely,

Mrs R Farley
Acting Head Teacher